



Sri Sathya Sai College for Women, Bhopal

ACTION TAKEN REPORT 2022-23

Based on IQAC Meeting Minutes

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Minutes of the meeting held on 02/07/2022

The first meeting of IQAC for the session 2022-23 was held on 02/07/2022. The main agenda of the meeting were-

- The plan activities to be carried out during the session by IQAC in co-ordination with various department and societies of the college.
- Planning for twodays National seminar on "Revised Assessment and Accreditation Framework Of NAAC".

The minutes of the meeting are as follows-

- Dr. Renu Mishra co-ordinator IQAC read out the minutes of the meeting held on 02/07/2022 which were approved and passed by the members of the cell.
- Dr. Renu Mishra presented a planner suggesting various national festivals, National and international days to be celebrated in the college during the current session. She further informed that the days have been allotted to the different departments and societies, which would be organising different activities on the respective allotted days.
- She further stated that IQAC is planning to introduce a certificate course based on Human Values and Professional Ethics for final year students. Dr. Archana Srivastava, Dr. Renu Mishra and Dr. Purnima Joshi would be looking after the syllabus framework for the above course.
- Dr. Neena Arora, Co-ordinator IQAC suggested that each department to prepare its departmental planner for the session and submit it to IQAC by 30 July 2022.
- Dr. Asha Agarwal, Principal directed IQAC to co-ordinate with the department and societies of the college so that events planned for the sessions could be carried out successfully.
- Dr. Renu Mishra suggested each department to go through syllabus of respective subjects and find possibilities of including certain new topics that would be beneficial for the students.

Dr. Asha Agarwal	-	Chairperson	
Dr. Renu Mishra	-	Coordinator	
Dr. Neena Arora	-	Cocordinator	
Dr. Smita Nair	-	Member	
Dr. Anupama Chouhan	-	Member	
Ms. Chhaya Makhijani	-	Member	
Dr. Soma Nag	-	Member	
Dr. Shikha Mandloi	-	Member	
Dr. Harsha Chaturvedi	-	Member	
Dr. Varsha Saxena	-	Member	
Dr. Neera Shukla	-	Member	












Minutes of the meeting held on 30/07/2022

The second meeting of IQAC for the session 2022-23 was held on 30/07/2022. The main agenda of the meeting was-

- Planning for two days National seminar on "Revised Assessment and Accreditation Framework of NAAC".

The minutes of the meeting are as follows-

- Dr. Renu Mishra co-ordinator IQAC read out the minutes of the meeting held on 02/07/2022 which were approved and passed by the members of the cell.
- She informed the cell members that IQAC is going to organize a National Seminar on "Revised Assessment and Accreditation Framework of NAAC" Sponsored by NAAC on 24/09/2022.
- Dr. Renu Mishra informed about the duties allotted to the members of IQAC for the seminar.
- It was decided that the seminar will be held in hybrid mode. IT department was asked to do the needful in this regard.
- Dr. Renu Mishra also informed that the research papers received for the seminar would be published in the multidisciplinary magazine, Highbrow of the college and the publication charges would be waived off for the teachers of the college as an initiative to prompt research activities among the faculty.
- Dr. Neena Arora co-ordinator NAAC further stated that the college would be purchasing Zoom Platform for the national seminar, so various departments can also plan activities workshops/ webinars/ guest-lectures using the Zoom platform.

Dr. Asha Agarwal	-	Chairperson	
Dr. Renu Mishra	-	Coordinator	
Dr. Neena Arora	-	Cocordinator	
Dr. Smita Nair	-	Member	
Dr. Anupama Chouhan	-	Member	
Ms. Chhaya Makhijani	-	Member	
Dr. Soma Nag	-	Member	
Dr. Shikha Mandloi	-	Member	
Dr. Harsha Chaturvedi	-	Member	
Dr. Varsha Saxena	-	Member	
Dr. Neera Shukla	-	Member	

Minutes of the meeting held on 23/11/2022

The third meeting of IQAC for the session 2022-23 was held on 23/11/2022. The main agenda of the meeting was to review the national seminar & International conference held in the month of September & November respectively.

The minutes of the meeting are as follows-

- IQAC co-ordinator Dr. Renu Mishra congratulated the team members for successfully organising the National Seminar on 24/09/2022.
- She further informed that as the seminar was sponsored by NAAC, the college has received an amount of Rs. 30,000/- from the NAAC.
- Dr. Neena Arora co-coordinator IQAC further congratulated Dr. Rupa Guha Nandi and the organising team of the international conference held on 11-12 November 2022.
- The member applauded that such events should be frequently organised by IQAC.
- Dr. Renu Mishra appreciated the efforts taken by Dr. Rupa Guha Nandi, Dr. Sunita Yadav, Dr. Renu Shrivastava in grooming of the PG students of the Life science Faculty in field of research. As most of the students of the faculty had presented research papers in the International Conference held in the college.

Dr. Asha Agarwal	-	Chairperson	
Dr. Renu Mishra	-	Coordinator	
Dr. Neena Arora	-	Cocordinator	
Dr. Smita Nair	-	Member	
Dr. Anupama Chouhan	-	Member	
Ms. Chhaya Makhijani	-	Member	
Dr. Soma Nag	-	Member	
Dr. Shikha Mandloi	-	Member	
Dr. Harsha Chaturvedi	-	Member	
Dr. Varsha Saxena	-	Member	
Dr. Neera Shukla	-	Member	



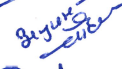


Minutes of the meeting held on 07/02/2023

The fourth meeting of IQAC for the session 2022-23 was held on 07/02/2023. The main agenda of the meeting was

- To make plan of action for preparation AQAR for the session 2022-23.

The minutes of the meeting are as follows-

- Dr. Renu Mishra co-ordinator IQAC, presented a brief summary of the events that were carried out under the flagship of IQAC during the session 2022-23.
- She further informed that IQAC is also planning to organise extension activities in the coming months.
- Dr. Neena Arora Co-ordinator IQAC informed that as the college has to go for the accreditation process next year. IQAC is planning to complete the work of AQAR 2022-23 as soon as possible.
- Dr Renu Mishra further stated that in order to facilitate filling up of data for AQAR a separate what's up group has been created where the links for the different criteria would be floated so that the cell members and the rest of the faculty can easily provide data required in AQAR.
- Dr. Mishra also stated that as soon as AQAR work is completed the cell will indulge itself in preparation of SSR. She urged the cell members to boost themselves for the further visit of NAAC team.


Dr. Asha Agarwal	-	Chairperson	
Dr. Renu Mishra	-	Coordinator	
Dr. Neena Arora	-	Cocordinator	
Dr. Smita Nair	-	Member	
Dr. Anupama Chouhan	-	Member	
Ms. Chhaya Makhijani	-	Member	
Dr. Soma Nag	-	Member	
Dr. Shikha Mandloi	-	Member	
Dr. Harsha Chaturvedi	-	Member	
Dr. Varsha Saxena	-	Member	
Dr. Neera Shukla	-	Member	

Plan of action chalked out according to IQAC meeting minutes during the academic year 2022-23 towards quality enhancement and the action taken:

Plan of Action	Action Taken
To organize workshop, seminar and conferences	<p>National workshop on Innovation in teaching and learning on 17 September 2022</p> <p>One day National Seminar on Revised Assessment and Accreditation Framework of NAAC on 24th September 2022 sponsored by NAAC.</p> <p>Two days international conference on post covid trends of Biological Sciences towards research, therapeutic, innovation and entrepreneurship. (11th – 12th November 2022)</p>
To conduct workshops, training programmes for personality and skill development of students.	<p>Two days national workshop on Vedic Mathematics (29-30th September 2022)</p> <p>Workshop on preparation of Jams, Jellies, Pickle and juices (17-18 November 2022)</p> <p>Workshop on use of software chemsketch in chemistry (22 November 2022)</p> <p>Soft Skill development workshop. (6 days from 6-11 August 2022)</p>
To conduct awareness programmes for I Year students regarding NEP	<p>Induction program on introduction to major/minor/elective/ vocational subjects in NEP on 08 July 2022</p> <p>Quiz titled NEP 2020 and innovation was held on 14 November 2022.</p>
To organize expert lectures & programmes for students	Lecture on “Medicinal Plants” 8 December 2022.

<p>regarding employment and career opportunities</p>	<p>Lecture on “Sanchar Madhyamon me Hindi Ki Bhoomika evam Rojgar ke awasar”. 20th September 2022.</p> <p>Lecture on Job opportunities in Tourism and Heritage Management.</p> <p>Pamphlet Designing competition on use of ICT in education.</p> <p>Two days training programme at Pt. Kunjilal Sansadiya Vidhyapeeth. (8-9 December 2022)</p> <p>Lecture on Designer Bioinspired Hydrogels: A key to Biomedical Challenges on 26 September 2022.</p>
<p>To organise expert lectures & awareness programmes for students on environment sustainability, constitution of India, sexual harassment human rights etc.</p>	<p>Tree plantation activity on 28 July 2022.</p> <p>Lecture on Sexual Harassment on 27 September 2022.</p> <p>Lecture on Effectiveness of Mental Wellness</p> <p>Awareness programme to conserve house sparrow on 10 September 2022.</p> <p>National intercollegiate slogan, photography and documentary competition on world animal welfare day 17 October 2022.</p> <p>Orientation programme on Biodiversity of birds and butterflies. 7 December 2022.</p> <p>Field visit of students to Bhoj Wetland.</p> <p>National Level poster competition on effect of over population on Development and Nature on 15th July 2022.</p> <p>Seminar on POSCO Act on 10 November 2022.</p>

	<p>College level poster competition on Women's Rights on 25 November 2022</p> <p>National Level Essay competition (On-Line Mode) on constitutional Law on 30 November 2022.</p> <p>National Level Quiz on constitution of India on 25 November 2022.</p> <p>Lecture on Law, Women & HR on 08 December 2022.</p> <p>National Webinar on Human Rights on 10 December 2022.</p>
<p>Programmes for participation of students in community outreach programmes and extension activities.</p>	<p>Visit to old age home on 13 January 2022.</p> <p>Legal Aid Camp on POSCO Act on 19 November 2022</p> <p>Legal Literacy Camp on 16 January 2022</p> <p>Distribution of Sanitary pads to school girls.</p> <p>Distribution of food packets among the villagers of adopted village Tola Chotta Kheda in November 2022</p> <p>One day camp on cleanliness and its importance at gram Tola Chotta Kheda on 25 April 2023</p>


Dr. Renu Mishra
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